

Exhibit 1

U.S. Department of
Homeland Security



United States
Coast Guard

Commander
United States Coast Guard
Personnel Service Center

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Washington, DC 20593-7200
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1401

MEMORANDUM

DOUGAN.PATRICK
Digitally signed by
CK.1013874626
Date: 2023.05.10 14:33:10 -04'00'

From: Patrick J. Dougan, CAPT
CG PSC (opm)

Reply to Christopher P. Rabalais, LCDR
Attn of: (202) 795-6433

To: Michael C. Marcenelle, LTJG
Thru: CG TRACEN Yorktown

Subj: REQUEST FOR SPECIAL SELECTION BOARD

Ref: (a) Memo 1401 dated 23 MAR 2023, Request for Special Selection Board
(b) 14 USC 2120, Special selection boards; correction of errors
(c) Officer Accessions, Evaluations and Promotions Manual, COMDTINST M1000.3A
(d) ALCGPSC 058/23 COVID-19 UPDATE: MILITARY HUMAN RESOURCES
RECORDS, EVALUATIONS, ADVANCEMENTS AND PROMOTIONS

1. Thank you for your submission. Your request, reference (a), was carefully considered by OPM and it was determined that a Special Selection Board is warranted.
2. In accordance with reference (b) and (c), Special Selection Boards will be convened to consider or reconsider commissioned officers or former commissioned officers for promotion due to material or administrative errors.
3. As outlined in reference (d), requests for special selection board and matters of record are still being received by OPM. Due to extenuating circumstances, service need will dictate the timelines for initiation of Special Selection Board convenings. Additional details and guidance on Special Selection Boards will be passed once approved by the convening authority.
4. If you have any questions, please remit them via email to HQS-SMB-PSC-OPM-1-BOARDS@uscg.mil.

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